



# **SUPERINTENDENT'S ANNUAL BUDGET PROPOSAL 2017-2018**



# **RESPONSIBILITIES**

## **VIRGINIA CODE SEC. 22-1-92**

It shall be the duty of each division superintendent to prepare, with the approval of the school board, and submit to the governing body..., the estimate of the amount of money deemed to be needed during the next fiscal year for the support of public schools of the school division. The estimate shall set forth the amount of money deemed to be needed for each major classification prescribed by the Board of Education and such other headings or items as may be necessary.



# Colonial Heights City Charter

## Sec. 6.16 School Budget

[Amended by § 1 of Acts 1962, Ch. 467; § 1 of Acts 1968, Ch. 474]

**It shall be the duty of the school board to file its budget estimates with the city manager at the same time as other departments and in the form prescribed by the city manager.** The action of the city manager and council on the school budget shall relate to its total only and the school board shall have authority to expend in its discretion the sum appropriated for its use; provided that if it receives an appropriation greater or less than its original request, it shall forthwith revise its estimates of expenditure and adopt appropriations in accordance therewith. The school board shall before the beginning of the fiscal year file with the city manager its budget as finally revised and its appropriations based on said revised budget, which need not be itemized further than by operating units and principal objects of expenditure. They shall have power to order during the course of the fiscal year transfers from one item of appropriation to another, notice of which shall be immediately transmitted to the city manager. The school board, notwithstanding the provisions contained in section 6.9 of this Charter, may hold a public hearing on the school board budget at any time after the school board has filed its budget estimates with the city manager and prior to the adoption of the general fund of the city by council.

# Budget Calendar

September -  
November

- Staff begin to evaluate current programs and develop budget initiatives. School Board provides direction for the administration. Budget developed by all staff. Input received from citizens.

December -  
February

- Program format developed. Staff work sessions to put budget into final form. Budget presented to School Board. School Board sets dates for work sessions and a public hearing.

March

- Approved Budget presented to City Manager.

# Our Continuing Challenge

- Continuing our legacy of educational excellence while adapting to fluctuations in revenue and expenditures
- Maintaining resources to support programs and the quality workforce needed to preserve excellence



# Maintaining High Academic Standards and Full Accreditation

## Virginia Standards of Learning

All five Colonial Heights City Schools are fully accredited for **FIFTEEN** consecutive years!



# Success Continues...



In 2016-2017,  
Colonial Heights  
was one of **53** of  
132 school  
divisions in the  
State of Virginia  
with all schools  
accredited!



# Accreditation Super Power!

Colonial Heights  
Public Schools is  
proudly one of  
only **12** divisions in  
the state  
who have been fully  
accredited since  
accreditation of  
school divisions  
began!



# Future Instructional Impacts

- Implementation of the new Every Student Succeeds Act (ESSA)
  - “Gotcha” game continues...
  - Chronic Absenteeism reporting/monitoring
  - Profile of a Virginia Graduate requirements
  - Elimination of SOL tests resulting in requirement of local alternate assessments

\* These requirements will need to be addressed in 2017-2018.

# 2017-2018 Revenue Changes

City Funds	\$803,654 *
State Funds	\$704,890
Federal Funds	\$165,437
Other Funds	<u>\$ 3,330</u>
Estimated Revenue Increase	\$1,677,311
CHPS Beginning Fund Balance Decrease	<u>(\$ 80,387)</u>
Net Revenue Increase	<u><u>\$1,596,924</u></u>

\* A portion of this total (\$424,081 or 53%) is required for the 2016 City Bond debt payment.

# **Anticipated Employee Benefit Challenges**

- Estimated VRS rate increase – \$332,861
- Estimated 16% increase in Health Insurance cost - \$467,134
- Effects of State budget shortfall
- General Assembly modifications to the Governor's proposal
- Further economic impacts (national, state, and local)



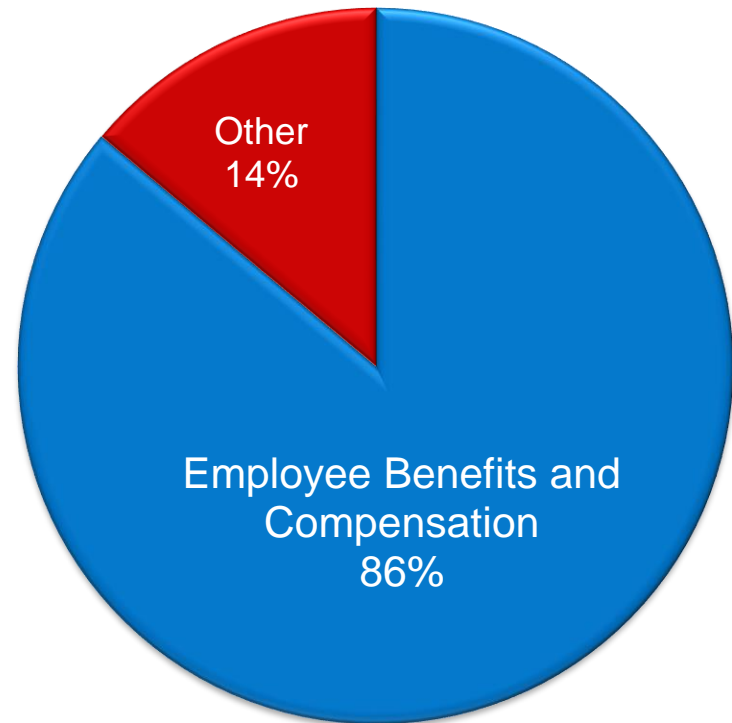
# **Employee Compensation & Benefits Package Proposal**

**(85% of total budget is personnel)**

- Provide a Pay Step Increase - \$503,698  
(varies per employee but an average of 2%)
- Provide a 2% Top of Scale Adjustment - \$71,157
- Will explore Retirement Incentive as part of budget work session process

# Revenue Increase Allocations

	Amount
Employee Benefits <ul style="list-style-type: none"><li>• VRS</li><li>• Health Ins</li></ul>	\$799,995
Employee Compensation <ul style="list-style-type: none"><li>• Step Increase</li><li>• 2% Top of Scale</li></ul>	\$574,855
Other <ul style="list-style-type: none"><li>• Addt'l Personnel</li><li>• Capital Outlay</li></ul>	<u>\$222,074</u>
	<u>\$1,596,924</u>



# Aging Infrastructure

- Colonial Heights High School:  
Year Built: 1964 (53 years)

- Colonial Heights High School Technical Center:  
Year Built: 1981 (36 years)

- Colonial Heights Middle School:  
Year Built: 1954 (63 years)



# Aging Infrastructure

- Tussing Elementary School:  
Year Built: 1975 (42 years)
- Lakeview Elementary School:  
Year Built: 1969 (48 years)
- North Elementary School:  
Year Built: 1959 (58 years)





# Capital Improvement Plan (Cost Summary)

Fiscal Years	Cost
2016-2017	\$2,159,800
2017-2018	\$6,799,831
2018-2019	\$ 865,150
2019-2020	\$2,934,046
2020-2021	<u>\$2,829,378</u>
	<u>\$15,588,205</u>

# School Division Priority List & Funding Strategy

**CHHS - Renovation of Science and Biology Labs** **\$ 1,523,600**

(School Funds plus City match – Scheduled for completion February 2017)

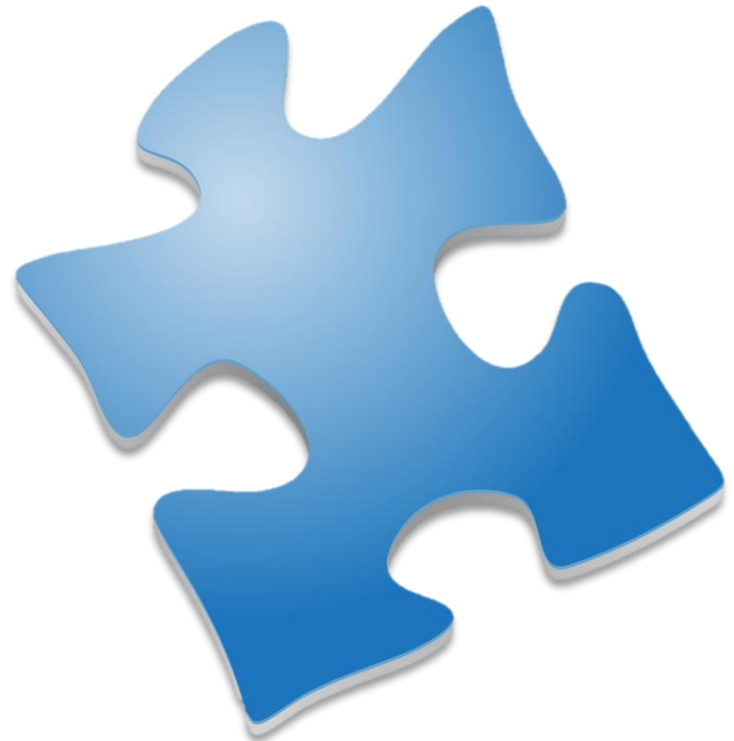
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800 MHz Radio Replacement Project	\$ 160,000
North Elementary Media Center	\$1,464,918
North Elementary School student drop off/pick up and parking Lot	\$ 450,000
Roof recoating at CHMS & North Elementary	\$ 266,200
CHMS Cafeteria Addition & Renovation	\$ 1,325,894
CHMS Auditorium Renovation	\$ 500,000
CHHS Locker Room & Team Room Renovation	\$ 1,474,188
Replace CHHS Gym Bleachers	<u>\$ 208,800</u>
Total	<u>\$5,850,000</u>

CHPS CIP Fund	\$ 200,000
CHPS 2016-2017 General Fund	\$ 150,000
2016-2017 Bond funding	<u>\$5,500,000</u>
	<u>\$5,850,000</u>

# Proposed Addition of Positions

- **OSS/District**  
School Social Worker  
(10-month)
- **Technology**  
Student Data Administration  
Paraprofessional  
(10-month)
- **Maintenance**  
Craftsman Assistant  
(12-month)



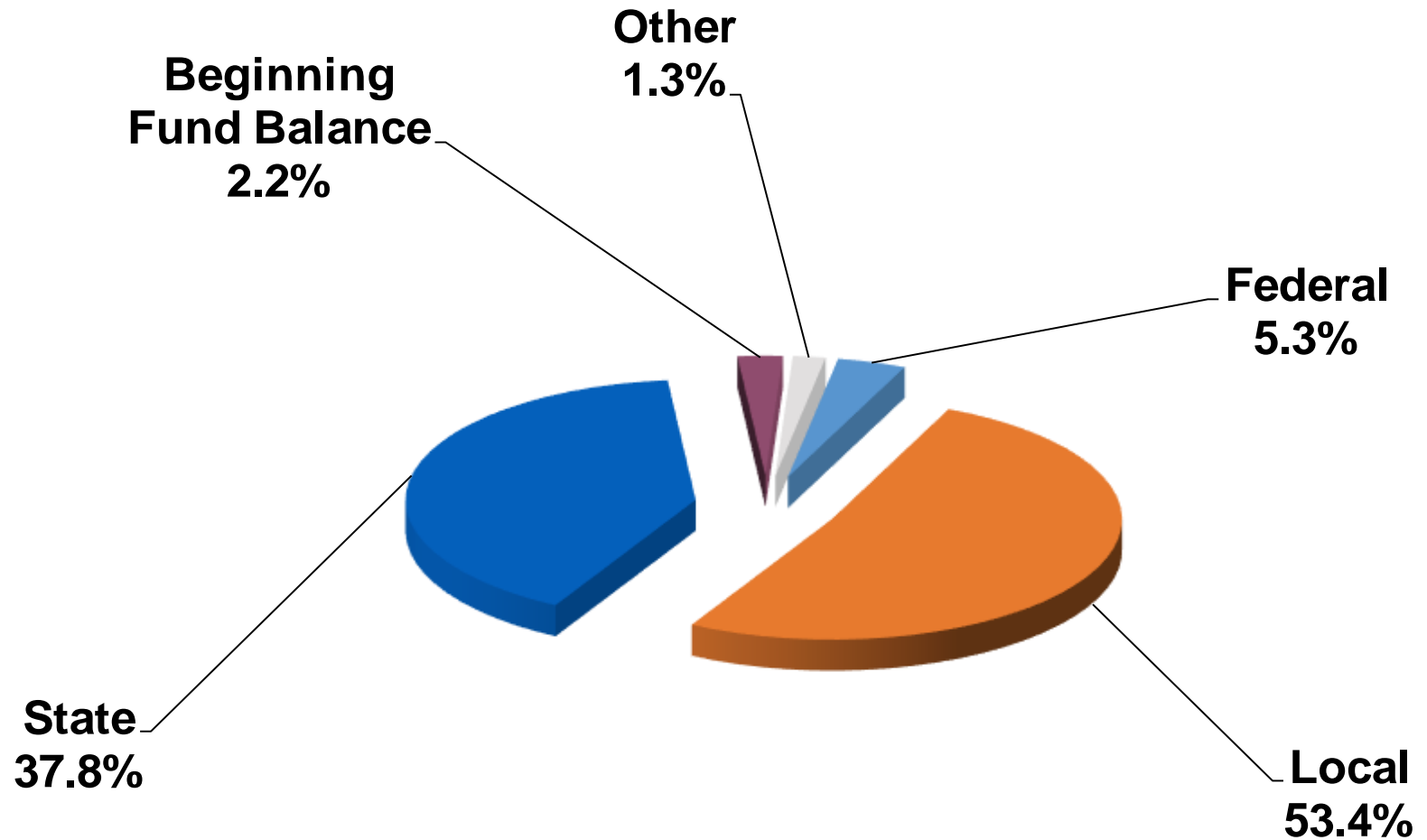
# Other Significant Budget Allocations



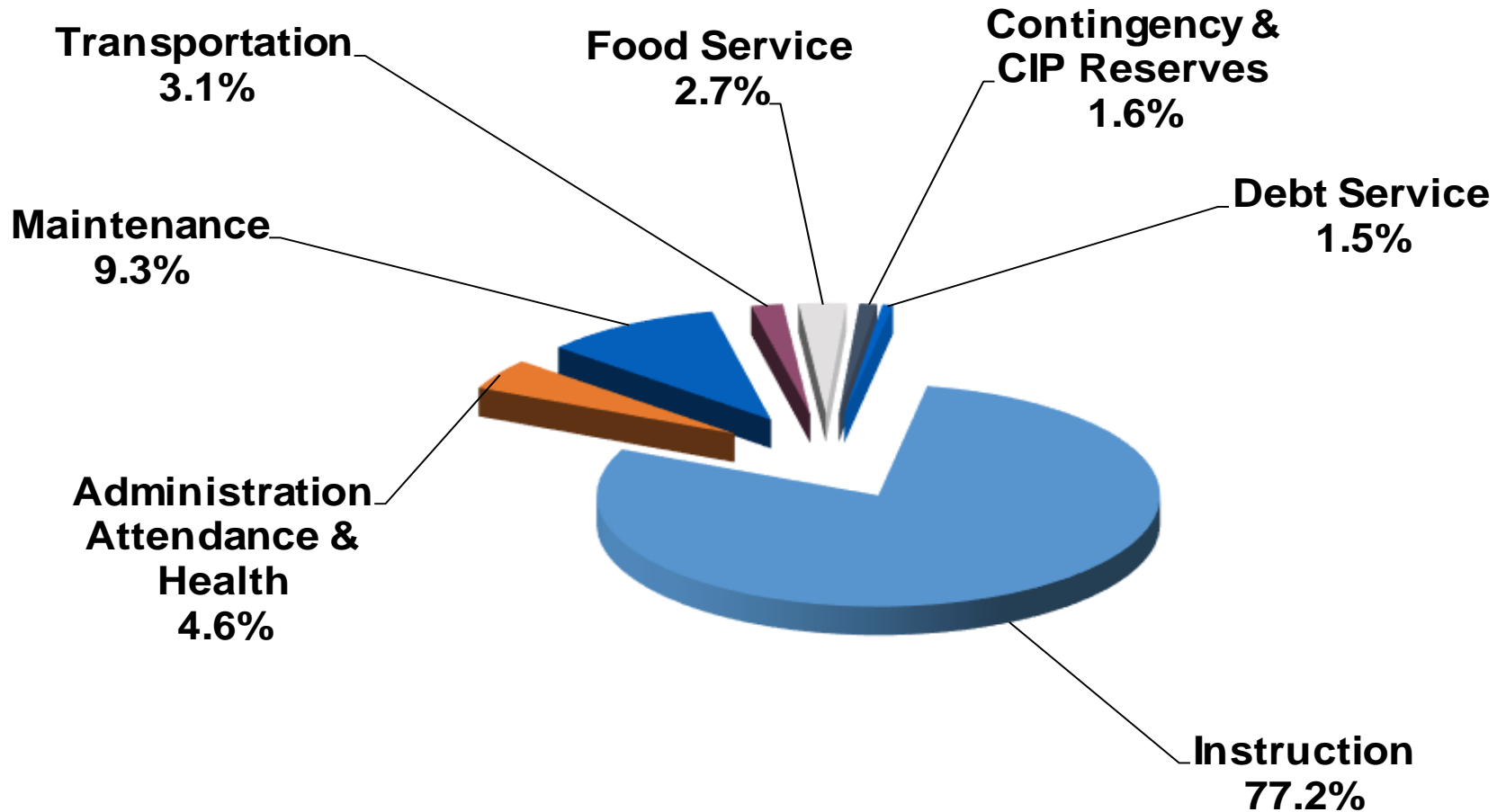
- Debt payment for City Bond to fund School Division Infrastructure Priorities
- Purchase/lease four additional buses through General Fund
- Funding delayed Maintenance Projects
- Limited funding of CIP Reserve for upcoming projects
- Funding Technology Infrastructure Upgrades and Internet Bandwidth Increase
- Instructional needs – Textbooks and educational supplies



# Revenue Sources



# Categorical Expenditures



# Local Funds - \$21,966,620

	Current	Anticipated	Increase/ (Decrease)
<b>City Appropriation</b>	\$20,289,595	\$21,093,249	\$803,654 *
<b>Fund Balance</b>	\$953,758	\$873,371	(\$ 80,387)



# State Funds - \$14,956,728

State funding estimates are based on Governor McAuliffe's proposal; final budget expected March 2017

	Current	Anticipated	Increase/ (Decrease)
<b>Sales Tax</b>	\$2,881,422	\$2,880,404	(\$1,018)
<b>Basic Aid – SOQ</b>	\$6,922,825	\$7,046,713	\$123,888 *
<b>Technology</b>	\$180,000	\$180,000	\$0
<b>At-Risk Students</b>	\$282,061	\$222,461	(\$59,600)
<b>Project Graduation</b>	\$0	\$7,598	\$7,598



# State Funds - \$14,956,728

	Current	Anticipated	Increase/ (Decrease)
<b>Textbooks</b>	\$174,046	\$176,281	\$2,235
<b>Reading Intervention</b>	\$26,596	\$53,191	\$26,596
<b>SOL Algebra Readiness</b>	\$35,124	\$33,224	(\$1,900)
<b>ESL</b>	\$50,400	\$61,004	\$10,604
<b>K-3 Initiative</b>	\$331,308	\$366,050	\$34,742
<b>Supplemental Lottery Per Pupil Allocation</b>	\$0	\$361,699	\$361,699 *

# State Funds - \$14,956,728

	Current	Anticipated	Increase/ (Decrease)
<b>ISAEP</b>	\$7,859	\$7,859	\$0
<b>Foster Care</b>	\$21,083	\$14,250	(\$6,833)
<b>Gifted – SOQ</b>	\$76,099	\$77,077	\$978
<b>Prevention, Intervention &amp; Remediation – SOQ</b>	\$231,469	\$236,048	\$4,579
<b>Special Ed - SOQ</b>	\$1,192,225	\$1,209,143	\$16,918 *
<b>School Food Service</b>	\$21,374	\$22,964	\$1,590

# State Funds - \$14,956,728

	Current	Anticipated	Increase/ (Decrease)
Voc. Ed – SOQ	\$196,590	\$199,115	\$2,525
Voc. Ed – Cat.	\$43,740	\$38,938	(\$4,802)
Special Ed – Cat.	\$45,113	\$31,865	(\$13,248)
Va. Preschool Initiative	\$62,834	\$128,287	\$65,453
Social Security	\$470,865	\$476,913	\$6,048
Retirement	\$970,268	\$1,093,528	\$123,260 *
Group Life	\$28,537	\$32,115	\$3,578

# Federal Funds - \$2,076,288

	Current	Anticipated	Increase/ (Decrease)
<b>Title I Part A</b>	\$480,896	\$571,719	\$90,823 *
<b>Title II Part A</b>	\$70,000	\$69,056	(\$944)
<b>Title III Part A</b>	\$9,500	\$7,759	(\$1,741)
<b>DMAS - Medicaid</b>	\$50,000	\$75,000	\$25,000
<b>National Lunch</b>	\$543,031	\$559,691	\$16,660

# Federal Funds - \$2,076,288

	Current	Anticipated	Increase/ (Decrease)
National Breakfast	\$116,445	\$131,475	\$15,030
Impact Aid	\$17,000	\$17,000	\$0
SPED Flow Thru	\$568,726	\$586,086	\$17,360 *
SPED Preschool A	\$13,384	\$14,068	\$684
Vocational Education	\$41,869	\$44,435	\$2,566

# Other Funds - \$502,651

	Current	Anticipated	Increase/ (Decrease)
<b>Rent</b>	\$15,000	\$15,000	\$0
<b>Fees</b>	\$20,000	\$20,000	\$0
<b>Food Service</b>	\$380,321	\$354,151	(\$26,170) *
<b>Transportation</b>	\$9,000	\$8,000	(\$1,000)
<b>Donations</b>	\$0	\$10,500	\$10,500
<b>Misc. Income</b>	\$75,000	\$95,000	\$20,000



